Engaging Families
- Community Bulletin Board - Center
- Cultural Responsiveness Resources
- Family Conference: Invitation, Guide, Forms
- Family Handbook
- Family Handouts: Child Development, Education, Environment, Health, Nutrition and Fitness, Safety and Social & Emotional
- Family Survey
- IEP Resources, Templates and Tools

In the Classroom
- Classroom Materials (ECERS-R)
- Curriculum Resources & Lesson Plans
- Daily Reports – Infant / Toddler / Pre-K
- Daily Schedule Sample / Template
- Literacy Activities
- PAS Scale Program Assessment
- Physical Activity Resources

Saving Money
- Child products and supplies – 20%
- Food and food service supplies – 10%-30%
- Office supplies – 12%-45%
- Payroll processing / other HR services – 25%-30%

Successful Program Management
- Becoming an HR Expert
  - Discipline and Termination
  - Employee Handbook
  - Employee Orientation Toolkit
  - HR Forms / Policies / Templates
  - Interview Guides
  - Job Descriptions
  - Payroll Resources and Guides
  - Performance Appraisals
- Board
  - Board Member Responsibilities Training
  - Board Job Descriptions
- Business & Strategic Planning
  - Simplified Business Plan Outline
- Business Insurance
- Compliance & Quality
  - Federal Regulations
  - Head Start
  - National Accreditation
  - Occupational Health and Safety Standards
  - State Regulations

Successful Program Management (cont.)
- Financial Management
  - Best Practice for Maximizing Fee Collection Guide
  - Business Credit Guides
  - Calculating the Cost per Child Guide
  - Center Based Annual Budget Template
  - Child Care Center Cash Flow Projection Worksheet
  - Considerations in Setting Tuition Rates Guide
  - Cost Analysis and Breakeven Worksheet
  - Enrollment Analysis Sample and Template
  - Enrollment Log Sample and Template
  - Fee Collection Evaluation
  - Financial Management Forms / Policies/ Templates
  - Financial Terms Glossary
  - Sample Chart of Accounts – Balance Sheet
  - Sample Chart of Accounts – Profit & Loss
  - Survey of Key Competitors Research Form
  - Tuition Increase Notification Letter Template
  - Tuition Reminder Letter Template

Forms, Policies & Templates
- Fire Drill Log, Policy, Forms
- Board Forms, Policies, and Templates
- Child Care Expense Statement for Taxes
- Emergency Contact Information
- Enrollment Agreement
- Event Permission Form / Headcount Form
- Staff Meeting Record Form
- Transfer of Records Form
- Transportation Permission Form

Head Start
- Early Head Start/Child Care Partnership

Marketing Your Program
- Email Marketing Tips
- 25 Ways to Market Your Program
- Brochure Template

Nutrition, Health & Safety
- Food & Nutrition
  - CACFP Income Eligibility Guidelines
  - CACFP Reimbursement Rates
  - Child / Infant Meal Patterns
  - Family Style Dining
  - Feeding Picky Eaters
  - Healthy Celebrations Policy
  - Healthy Snack Alternatives for Celebrations
  - Healthy Menus and Recipes

Nutrition, Health & Safety (cont.)
- Health
  - Asthma Action Plan
  - Exposure to Communicable Disease Notification
  - Green Cleaning
  - Health and Safety Checklist
  - Health Policy Reminder Letter
  - Immunization Schedules
  - Influenza Prevention Resources
  - Integrated Pest Management
  - Lead Testing & Prevention

Safety
- CFOC Health and Safety Standards
- Childcare Hazard Training
- Crib Safety Guidance / Standards
- Daily Safety Checklist – CCC Indoor / Outdoor
- Emergency Plan Template
- Emergency Preparedness Checklists
- Food Allergies / Safety
- Poison Prevention Tipsheets
- Poisonous Plants

Posters
- Diapering
- Hand Washing
- Know Your Poison Center’s Number
- No Cell Phone
- Nut Free Zone
- Weather Watch

Training and Professional Development
- Better Kid Care Vodcasts
- Early Educator Central
- FEMA Childcare Hazard Training
- Hand Washing Training
- Professional Development Online Courses

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