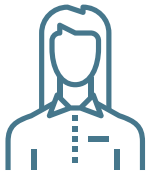




“Community Resource Guide for Immigrant Angelenos, Compiled by Mayor’s Office of Immigrant Affairs, <https://www.lamayor.org/KnowYourRights>”

Know Your Legal Rights

The United States Constitution guarantees certain rights for every person living in the United States, whether immigrant or native-born citizen, documented or undocumented. Today more than ever, it is important to know and assert your rights.



Right to Remain Silent

Everyone has the right to remain silent. You can plead the 5th Amendment and choose not to speak. You don’t have to answer any questions or disclose any information regarding where you were born or how you entered the United States. Anything you say to federal immigration enforcement officials can be used against you—so be aware that you can exercise your 5th Amendment rights.



Don’t Open Your Door

You may talk with an Immigrant and Customs Enforcement (ICE) officer without having to open your door. In some cases, ICE agents may identify themselves as police officers. You are encouraged to look through a window or peephole or ask them to identify themselves without opening the door. They are not allowed to enter your home unless you invite them in or if they have a warrant signed by a judge. You may ask them to hold the warrant up against a window or slide it under the door. To ensure the validity of the warrant, make sure that it includes your correct name and address.



Private Spaces

ICE is not allowed in other private spaces—such as a doctor’s office – without a warrant. Staff members are able to deny ICE permission to enter these private areas if they don’t have a warrant or if the warrant is not signed by a judge.



Speak to a Lawyer before Signing or Speaking

The language used on legal documents may be confusing or hard to understand—so do not sign anything if you are not certain about what it means. Always speak to an attorney before signing anything given to you by ICE. If you are questioned by an immigration officer, simply ask that you wish to speak to a lawyer. If the questioning continues, repeat your request to speak with a lawyer.



You Have the Right to a Lawyer and a Hearing

You may have a lawyer by your side if ICE or other law enforcement officers begin to question you. If you are arrested for a crime, you have the right to a lawyer – and should ask for one immediately. If you are detained by ICE, you have the right to speak with an attorney. You also have a right to a court hearing and for a judge to review your case. While a judge reviews your case, you can remain in the United States until a final decision is made.



“Community Resource Guide for Immigrant Angelenos, Compiled by Mayor’s Office of Immigrant Affairs, <https://www.lamayor.org/KnowYourRights>”

Know Your Legal Rights

Record All Information

If possible, take pictures and record any encounters with federal immigration enforcement officials. Try to take note of all names, badge numbers, time, location, and exactly what happened. You can use this information in your defense.

Defend Yourself

Make sure to have a trustworthy attorney on hand to help explore all your options when arguing your case. You may be eligible for bail or there may be forms of immigration relief that you are not aware of.

Red Cards

The Immigrant Legal Resource Center (ILRC) has created Red Cards to help our communities assert their constitutional rights in encounters with federal immigration enforcement officials.

Usted tiene derechos constitucionales:

- **NO ABRA LA PUERTA** si un agente de inmigración está tocando la puerta.
- **NO CONTESTE NINGUNA PREGUNTA** de un agente de inmigración si el trata de hablar con usted. Usted tiene el derecho de mantenerse callado.
- **NO FIRME NADA** sin antes hablar con un abogado. Usted tiene el derecho de hablar con un abogado.
- Si usted está afuera de su casa, pregunte al agente si es libre para irse y si dice que sí, váyase con tranquilidad.
- **ENTREGUE ESTA TARJETA AL AGENTE.** Si usted está dentro de su casa, muestre la tarjeta por la ventana o pásela debajo de la puerta.

I do not wish to speak with you, answer your questions, or sign or hand you any documents based on my 5th Amendment rights under the United States Constitution.

I do not give you permission to enter my home based on my 4th Amendment rights under the United States Constitution unless you have a warrant to enter, signed by a judge or magistrate with my name on it that you slide under the door.

I do not give you permission to search any of my belongings based on my 4th Amendment rights.

I choose to exercise my constitutional rights.

These cards are available to citizens and noncitizens alike.

When interrogated by federal immigration officials, you have the right to stay silent. Hand the Red Card to the officer and remember that you do not have to answer any questions.

Organizations and individuals may request these cards for distribution at the following website <https://www.ilc.org/redcards>. These cards are also available at the offices of some of our partner organizations.



Family Preparedness Plan

Every family should have a Family Preparedness Plan that can assist in an emergency.

The Family Preparedness Plan should include the following:

- Regularly update your child’s school emergency card. You can request, keep a copy or use the optional form below to organize your information.
- Designate a trusted adult that can care for your child if you cannot.
 - Seek counsel from a legitimate legal organization for information on legal guardianship.
- Review with the designated trusted adult their specific roles and responsibilities.
- Securely store all important vital documents in a location that the child and/or assigned caregiver has access to. (Ex. Birth certificate/passports, social security card, medical record, insurance card affidavits, ID, etc...)
- Review with designated caregiver/guardian any financial assistance available for the care of your child.
- Write down any medical conditions and/or medications of your child.
- Make a list of emergency contact information that your child can use for assistance.
- Find out About Your Immigration Options (if applicable).
 - Seek counsel from a legitimate legal organization for legal advice and services.
- Review your preparedness plan with your child and the assigned caregiver/guardian.

You can refer to the following templates below that can assist with gathering emergency contact information, children’s information & medical history, and it includes a checklist of important documents you should keep on file.



“The Family Preparedness Plan, provided by Immigrant Legal Resource Center (ILRC)”

Emergency Numbers and Important Contact Information

Family Contacts	
Mother/Parent/Guardian:	
A Number	
Home Phone	
Cell Phone	
Work Address	
Work Phone	
Father/Parent/Guardian:	
A Number	
Home Phone	
Cell Phone	
Work Address	
Work Phone	
Other Emergency Contact and Relationship:	
Cell Phone	
Other Emergency Contact and Relationship:	
Cell Phone	
Country of Origin Family Contact:	
Phone Number	
Home Address	
Emergency Numbers	
Immediate Emergency	911
Police Department	
Fire Department	
Poison Control	

Miscellaneous Contacts	
Doctor:	
Phone Number	
Health Insurance Company	
Policy Number	
Pediatrician:	
Phone Number	
Health Insurance Company	
Phone Number	
Car Make/Model:	
License Plate Number	
Car Insurance Company	
Attorney/Legal Services Provider:	
Address	
Phone Number	
Consulate:	
Address	
Phone Number	
Pastor/Clergy:	
Phone Number	
Address	
Congress Member:	
Phone Number	



Emergency Numbers and Important Contact Information

(Complete one form for every child)

Keep this information so those you designate to care for your children in your absence have all the information they may need.

Children’s Information & Medical History	
Child’s Name	
A-Number (Green Card/Visa)	
Date of Birth	
Child’s Cell Phone Number	
Name of School	
School Phone Number	
Teacher’s Names	
Classroom Number	
Afterschool Program Name	
Afterschool Program Number	
Other: Camp/Sports/Program	
Other: Camp/Sports/Program Phone Number	
Allergies	
Medical Conditions	
Medications	
Doctor’s Phone Number	
Doctor’s Address	
Health Insurance	
Additional Numbers	



“The Family Preparedness Plan, provided by Immigrant Legal Resource Center (ILRC)”

Filing of Important Documents

Keep a file of all of these documents or a copy of these documents in a safe place. Tell your children, family members, and emergency caregiver where to find this file in an emergency.

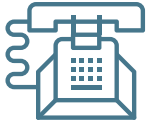
- Passports
- Birth Certificates
- Marriage License (if applicable)
- Caregiver’s Authorization Affidavit
- Any Restraining orders you may have against anyone (if applicable)
- A-Number and any immigration documents (work permit, green card, visa, etc.)
- Documents demonstrating your residence in the United States and amount of time you have been physically present in the United States
- Driver’s License and/or Other Identification Cards
- Social Security Card or ITIN number
- Registry of birth
- Important Children’s Information
- Emergency Numbers and Important Contact Information
- Children(s)’ Medical Information, including health insurance, medication list, and doctor’s contact information
- Any other documents you would want to be able to quickly find

Consider keeping an extra copy electronically, for example, storing the above documents in a Google Drive, icloud, or on your phone for your children or other family relatives to have easy access.





Safety Plan



Have emergency contact(s)

- Update your contacts in case you are detained, and memorize important phone numbers (lawyer, family, etc.).



Make arrangements for childcare and school pick-ups

- Make sure the School Emergency Card is up-to-date at your child(ren)'s school.
- Consider designating a trusted adult to temporarily care for your children.
- Encourage parents to provide the school with a caregivers affidavit.



Arrange for your medical needs

- Have medical information, including medications, dosages, and doctor's contact information, on hand and in a safe place.



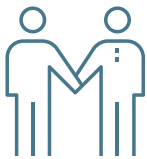
Organize important documents

- Store documents in a safe place. Make copies and make them accessible to a trusted person.



Keep your identification within close reach

- Driver's License, Identification Card, Alien Registration Number (A#), etc.) and birthdate
- This includes keeping information in a place accessible by family members in case they need to locate you.



Create a network of friends, family, neighbors, etc.,

- This network of support will be essential to help you and your family stay informed in case you are detained.



Response When Families Are Detained

Parents/Guardians/Caregivers

Make a Plan

It's important to always have a plan and prepare for any possible situation. Please consider taking the following steps:

- ❑ Memorize all important phone numbers in case you or a loved one is detained. The numbers of parents, friends, close relatives and immigration attorney should all be memorized in case of an emergency.
- ❑ Identify someone you can trust to take on the responsibility of taking care of your children in case of an emergency. List the person as an emergency contact at your child's school. Consult an attorney to process an affidavit for the individuals that will care for your family in your absence.
- ❑ If you are responsible for taking care of children or elders, try to have alternate caregivers available in case you are detained.
- ❑ Try to keep important legal documents, including immigration documents and birth certificates, in a safe, accessible place for family members to have in case of an emergency.
- ❑ Tell your relatives and friends where to find you in case you are detained. Ask them to look you up under the ICE detainee locator: <https://locator.ice.gov/odls/homePage.do>



Student Rapid Response

Steps you may follow when a student's parent is detained by ICE

Suggestions for students who find themselves in a situation where their parent or guardians have been detained by ICE.

It is important that you discuss a safety plan beforehand with your parent /guardian if you are concerned that they may be at risk of being detained or deported:

- Discuss with your parents/guardian who your caregiver is in their absence.
- Discuss with your parents/guardian where important documents such as your birth certificate, medical records, insurance card, social security cards are stored.
- Memorize important phone numbers.
- Seek legal counsel with your parents/guardians from a legitimate legal organization to establish legal guardianship and custody for minors. A list of legal resources is included in this guide.
- Verify that your parents regularly update your school emergency card on file with new phone numbers and emergency contacts.

If you are made aware that your parent or guardian has been detained during school hours:

- Talk to a school administrator.
- Consult with a school administrator for support with contacting your siblings' schools, and to arrange a plan to support your siblings academic and social emotional needs.

If your parents are detained after school hours you can:

- Contact the caregiver your parent has designated to care for you in case of emergency or in your family safety plan.
- Contact a local legal organization for support. A list of legal resources is included in the guide.
- Attempt to contact the Online Detainee Locator through ICE for more information about your parent with adult support at 1-888-351-4021.
- Search for your family preparedness plan or documents with personal information, and keep them within close reach, (Alien Number if applicable, full name, date of birth etc.).

If you are detained by ICE:

- Refer to the "Know Your Rights" information included in this guide.